

## Green Bay Area Public Charter Schools, Inc.

Monthly Meeting Agenda for September 10, 2020

701 Cherry Street, Green Bay, WI 54301

Second Thursday of each Month | 5 - 7 pm | room 221

All meetings held virtually during COVID-19. [Link to Meeting](#)

*Members of the public are welcome to attend and will have an opportunity to address the board.*

IMPORTANT LINKS	
<a href="#">Governance Board Website</a>	<a href="#">Board Members Info</a>
<a href="#">Governance Board Google Folder</a>	<a href="#">NEW Website</a> <a href="#">JDAL Website</a>

AGENDA ITEM	OWNER	NOTES/DETAILS
I. WELCOME AND BUSINESS		
1. Call to Order 2. Introductions 3. Current Agenda 4. Past Minutes 5. Question of the Month	Theresa	1. Call the meeting to order. 2. 3. Motion to approve agenda. 4. Motion to approve past minutes. 5. What is one thing you are most looking forward to this school year?
<ul style="list-style-type: none"><li>Theresa called the meeting to order at 5:08. All in attendance were welcomed.</li><li>Meeting attendance: Theresa Kaquatosh, Colleen Simpson, Georjeanna Wilson-Doenges, Robert Euler, Joane Swigert, Reed Welsh, Paula Manley, Rebecca Rockhill, Jennifer Bourget, Jason Johnson, Jen Agamite, Renee Every, Chris Barszcz</li><li>Absent: Emily McGuire, Kim Pahlow</li><li>Paula made a motion to approve the agenda for today's meeting, Rebecca made a second - All members present were in favor of approving the agenda for today's meeting. Motion carried.</li><li>Georjeanna made a motion to approve the minutes from the 8/13/20 meeting. Joanne made a second - All members present were in favor of approving the meeting minutes from 8/13/20. Motion carried.</li><li>Members shared their answers to the question of the month.</li></ul>		
II. UPDATES		
1. Authorizer 2. Community Presentations 3. Board Training	Renee Open Open	1.  2.

4. NEW <ul style="list-style-type: none"> <li>• general operations</li> <li>• financial</li> <li>• academic achievement</li> <li>• important dates</li> </ul>	Jason	<a href="#">N.E.W.</a> (link to folder)
5. JDAL <ul style="list-style-type: none"> <li>• general operations</li> <li>• financial</li> <li>• academic achievement</li> <li>• important dates</li> </ul>	Jen	<a href="#">JDAL</a>
<ul style="list-style-type: none"> <li>• Renee has requested a meeting with the superintendent to discuss the necessity of having a plan in place for next year for these charter schools. She wants to share where we are at and what needs to be done. They agreed to support our charter and both schools must grow in this next year. Theresa asked if virtual learning could impact their decisions - Yes, however at some point we will be in person and will need a place that is large enough to grow. Jason feels we will have a significant amount of 11th graders next year which will push the enrollment up.</li> <li>• Jen and Jason have to share with DPI a report of Math and Reading (STAR exams were the method of testing prior to COVID) and they want to use ACT but that is only administered in grades 9 and 10. DPI understands that STAR can't be given virtually and we need a nationally recognized test if STAR is going to go away. We have filed for a COVID exception this year. The governance board will need to review and approve whatever test is decided upon.</li> <li>• Next week is the third Friday count which is what is used to determine the funding for our schools. They look at the attendance the day before and the day after. The schools are working hard to figure out who has and who has not reported. There is an issue with the way attendance is being reported and it is being worked on. NEW believes they have 9 (which is 10 less than the attendance report is currently showing. 3 will not be attending NEW. JDAL has 5, 4 that have had no contact, and 1 that is struggling with technology.</li> <li>• Community Presentations - Renee provides weekly updates in areas of leadership for Alternative Education. She shared information about the proposal that was submitted for face to face contact. Jason did a virtual site visit with the Shawano school district in August. They would like to visit in person when able to. They are looking to do a grant for next year.</li> <li>• Jason and Jen had to document board training and because there was so much done over the last year they wrote the information up and submitted it. The two areas they documented were the Handbook and the School Calendar. Jen is going to share the document with the group.</li> <li>• Jason sent his update in advance to the group. There is a DPI Virtual visit that is going to happen at the end of this month. He had to prep some document sand is</li> </ul>		

<p>going to share those to help prepare the board for the meeting. When he receives the formal invite he will send it to those that are available to attend.</p> <ul style="list-style-type: none"> <li>• Georjenna asked how virtual training went with the staff this year. It was difficult but the team worked hard to pull it together.</li> <li>• Jens update is in the link above - No questions for Jen. They did in-person registration before school started and had a great turnout. JDAL has 5 new staff members this year.</li> </ul>		
III. ACTION ITEMS		
1. Board Training Calendar	Theresa	1. Sign up for the areas you would like to focus on. <a href="#">Class Options</a> <a href="#">Sign Up Sheet</a>
<ul style="list-style-type: none"> <li>• Theresa has the board training list and class descriptions attached to the agenda. She encourages all board members to go and sign up for some classes.</li> <li>• Jen made a suggestion to focus the training on some targeted areas: Marketing, Board Calendar, Fundraising and Creating a list for our stakeholders. Jen is going to share a document at the next board meeting that will outline the competencies that coordinate with each of these ideas. <ul style="list-style-type: none"> <li>○ Marketing: We will need to expand both schools and struggle with how to market our schools and who to market our schools to.</li> <li>○ Board Calendar: Need to have monthly action items to work through.</li> <li>○ Fundraising: These funds would be to support student learning as the schools are self-sustaining with the grant. The goal of the fundraising would be set by the committee members. NEW has a community member that is ready to step up and make things happen, however without a space it isn't actionable at this time.</li> <li>○ List of resources for our stakeholders: Often people will ask for something and we aren't sure of where to send them to.</li> </ul> </li> </ul>		
IV. DISCUSSION ITEMS		
1. Board Compliance Requirements 2. Board Assessment 3. Board Commitments 4. Board Recruitment 5. JDAL and NEW Contracts	Theresa	1. 2. <a href="#">Board Assessment Results</a> 3. Open Positions - Secretary Position and Committees 4. <a href="#">Recruitment Needs</a> 5. <a href="#">NEW Contract</a> <a href="#">JDAL Contract</a>
<ul style="list-style-type: none"> <li>• Theresa explained that she was struggling with what the expectations were for her and the group as a whole. Asked if there was any documentation to help determine what is expected. Advised that there is a DPI opening checklist and DPI due dates. The GB is responsible for reviewing the budgets, making changes and approving. We fall under the GBPSD so a lot is already done for us, like curriculum changes,</li> </ul>		

finances and academic calendar. Perhaps it would be helpful to meet with the Mentor School's GB, and possibly attend a meeting. <ul style="list-style-type: none"> <li>• Review the Assessment and create a list of items that need to be worked on. Jen suggested that we ask for WRCCS to attend one of our meetings. Reed and Paula both agree that we are doing a good job.</li> <li>• Recruitment - It was suggested that we add a JDAL parent to the board since Natasha has left. All were in agreement.</li> <li>• Checked with Jen, Jason and Renee about what exactly we need to do with the contracts? They advised us to review them to know what is in them.</li> </ul>		
<b>V.. FEEDBACK AND REFLECTION</b>		
1. Next meeting Attendance 2. Assignments for Next Meeting 3. Exit Ticket	Theresa Theresa	1. Identify if quorum will be met. 2. Review work to be completed for the next meeting.
<ul style="list-style-type: none"> <li>• Qurum was identified</li> <li>• No follow up assignments</li> <li>• Georjeanna made a motion to adjourn the meeting, Colleen made a second motion, all members present were in favor of ending the meeting.</li> </ul>		

<b>BOARD MEMBER TERMS</b>		
<i>Expires July 2021</i> <ul style="list-style-type: none"> <li>• Kim Pahlow</li> <li>• Joannie Swigert</li> </ul>	<i>Expires July 2022</i> <ul style="list-style-type: none"> <li>• Paula Manley</li> <li>• Colleen Simpson</li> <li>• Reed Welsh</li> </ul>	<i>Expires July 2023</i> <ul style="list-style-type: none"> <li>• Georjeanna Wilson-Doenges</li> <li>• Robert Euler</li> <li>• Theresa Kaquatosh</li> <li>• Emily McGuire</li> <li>• Rebecca Rockhill</li> </ul>

<b>COMMITTEES AND MEMBERSHIP</b>		
<i>Governance Committee</i> <ul style="list-style-type: none"> <li>•</li> </ul>	<i>Development Committee</i> <ul style="list-style-type: none"> <li>•</li> </ul>	<i>Finance Committee</i> <ul style="list-style-type: none"> <li>• Kim Pahlow</li> </ul>

<i>Academic Committee</i> <ul style="list-style-type: none"> <li>• Colleen Simpson</li> <li>• Georjeanna Wilson-Doenges</li> <li>• Joannie Swigert</li> </ul>	<i>Executive Committee</i> <ul style="list-style-type: none"> <li>• President: Theresa Kaquatosh</li> <li>• Vice Pres: Reed Welsh</li> <li>• Secretary: (Open)</li> <li>• Treasurer: Kim Pahlow</li> </ul>
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